



What Every **Landlord** Needs to Know in **2023**

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Being a landlord can be a challenge. We are here to help you with every aspect of successfully letting your property.

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This guide has been created to give landlords practical and sensible guidance in looking after their property investment. It is not a legal document.

If you have any questions about lettings or property management in general, please feel free to contact us on 01945 461116.

Lettings Made Simple

Welcome,

My name is Simon Smith, and I am the Branch Manager of Valiant Properties in Wisbech.

We created the Lettings Made Simple guide to help landlords feel more confident when it comes to renting their property.

Being a landlord carries many legal obligations and responsibilities and we want you to feel informed, confident, and comfortable with the letting process.

We've been involved in the local property market since 2010. From our office in Wisbech, we've helped hundreds of landlords rent their properties successfully.

It's a privilege to be able to do so and one that we do not take for granted – ever.

We hope you find the guide helpful and if you have any questions whatsoever, please do not hesitate to get in touch with me or a member of our team.

Thanks for reading and here's to your success as a landlord.



Simon Smith
Branch Manager,
Valiant Properties.

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We have been observing some of the major legal changes that could affect property investors and landlords in the future and reviewing current important safety regulations for rental properties.

From minimum energy efficiency standards to changes with tax relief rules, there are a number of things that landlords should be fully aware of, and we have created this useful guide to try and highlight those we feel are important.

Our recommendation to any Landlord or investor reading this guide, is to familiarise yourself with the regulations, (and any recent changes) and take further professional advice where needed in order to safeguard the profitability of your investments, and keep on the correct side of the law.

We hope this information will be useful and if you have any queries, please feel free to contact us at any time.

1 Gas Safety (Installation and Use) Regulations 1998 & Subsequent Amendments



These regulations came into force on 31st October 1998 and replaced all previous gas safety regulations. These regulations place legal duties on landlords, agents and contractors who are dealing with the rental of the property.

There must be a valid gas safety certificate in place during the whole duration of the tenancy which covers all gas appliances which are within the property. This certificate must be carried out by a Gas Safe registered engineer.

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Requirements

The following items must be safe:

- Gas appliances.
- Pipework leading to the appliances.
- Flues from the appliances.

The following checks must also be done:

- A mandatory yearly check to assess whether or not the system and appliances are safe and meet current standards.
- A check on the meter to make sure that there is no escape of gas.

Penalties

Complying with the regulations is a legal requirement and failure to do so is a criminal offence.

The penalty for non compliance is an unlimited fine and / or imprisonment. Should a tenant or occupant die as result of the regulations not being adhered to, a more serious charge may be

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The Smoke and Carbon Monoxide Alarm (Amendment) (England) Regulations 2023



Regulations

These regulations came into force on the 1st October 2015. It is the landlord's responsibility to ensure that working smoke alarms and carbon monoxide alarms (if applicable) are installed at the property.

2 The Smoke and Carbon Monoxide Alarm (Amendment) (England) Regulations 2023

Requirements

Private sector landlords are required to install at least one smoke alarm on each storey of the premises, and a carbon monoxide alarm in any room containing a solid fuel burning appliance.

If battery operated smoke alarms are fitted to the premises, the Landlord must ensure that they are in working order at the start of the tenancy. The tenant is responsible for testing the alarms periodically and changing batteries as required.

Whilst carbon monoxide alarm regulations apply only to solid fuel appliances, it is good practice to install a CO alarm where there is a gas appliance.

Penalties

If a landlord does not install the appropriate alarms, the local authority can impose a fine of up to £5,000.

3

The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020



Regulations

New regulations were introduced in 2020 for England, coming into force from 1st July 2020.

These regulations set new standards of electrical safety as well as legal requirements on the service of documents to relevant people. It is the landlord's responsibility to meet these requirements and also make sure that all electrical appliances left at the property are safe to use.

3

The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020



Requirements

Landlords must ensure every fixed electrical installation is inspected and tested at least every five years by a qualified person. The Regulations also state that a landlord is required to obtain a report of the results of the inspection and test, supply it to each tenant within 28 days and retain a copy until the next inspection is due.

The following must also be noted:

- Upon request, the report must be provided to the local housing authority within 7 days.
- The private landlord must supply a copy of the last report to any new tenant before occupation, or any prospective tenant within 28 days of a request from the prospective tenant.
- The Regulations require local housing authorities to enforce the rules and they have the power to arrange remedial action.

Penalties

Proven breaches of the Regulations can result in the local housing authority imposing a financial penalty of up to £30 000

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Portable Appliance Testing (PAT)



Whilst the above regulations do not cover electrical appliances, where a landlord provides an electrical appliance as part of a tenancy, the law expects the appliance will be maintained in a safe condition that will not cause harm to the tenant.

Failure to do so could lead to the landlord being sued for negligence.

With this in mind, a PAT (portable appliance testing) is always best practice for landlords but it is not a legal requirement.

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EPC (Energy Performance Certificate) & MEES (Minimum Energy Efficiency Standards)



From 1st October 2008 all Landlords letting a property need to provide a valid EPC certificate to any prospective tenant. The EPC must be accessible to prospective tenants from the point that the property starts to be marketed.

There is no need to obtain a new certificate for each tenancy and once obtained, a certificate remains valid for up to 10 years regardless of the number of tenancies in that period.

MEES regulations (The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015) state that from 1st April 2020 all landlords of privately rented domestic and non-domestic properties in England or Wales must ensure that their properties reach at least an Energy Performance Certificate rating of E.

In certain circumstances, exceptions can be granted (listed buildings etc).

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Penalties

The penalty for renting out a property for a period of fewer than three months in breach of the MEES Regulations will be equivalent to 10% of the property's rateable value, subject to a minimum penalty of £5,000 and a maximum of £50,000.

After three months, the penalty rises to 20% of the rateable value, with a minimum penalty of £10,000 and a maximum of £150,000.

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House In Multiple Occupation' (HMO)



The Housing Act 2004 states that a house in multiple occupation (HMO) is a property rented out by at least 3 people who are not from 1 'household' (for example a family) but share facilities such as the bathroom and kitchen. If you want to rent out your property as a house in multiple occupation in England or Wales you must contact your council to check if you need a licence and what specific requirements they stipulated. You must have a licence if you're renting out a large HMO in England or Wales. Your property is defined as a large HMO if all of the following apply:

- It is rented to 5 or more people who form more than 1 household.
- Some or all tenants share toilet, bathroom or kitchen facilities.
- At least 1 tenant pays rent (or their employer pays it for them).

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Restrictions and Conditions:

A licence is valid for a maximum of 5 years and you must renew your licence before it runs out.

You must make sure:

- The house is suitable for the number of occupants (this depends on its size and facilities).
- The manager of the house - you or an agent - is considered to be 'fit and proper', for example they have no criminal record or breach of landlord laws or code of practice.

You must also:

- Send the council an updated gas safety certificate every year.
- Install and maintain smoke alarms.
- Provide safety certificates for all electrical appliances when requested.
- Ensure that all other council requirements are met (fire exits, emergency lighting, room sizes etc).

Penalties

You could get an unlimited fine for renting out an unlicensed HMO.



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Selective & Mandatory Licensing



Please note that certain local councils require the landlord to obtain a licence to rent out their property.

It is important that landlords contact their specific council to confirm whether a licence is needed before renting out their property. Penalties are severe for non-compliance.

7 Legionella and Landlord's Responsibilities



What is legionella?

Legionnaire's is a pneumonia-like disease commonly caused by the inhalation of small droplets of contaminated water.

What must landlords do?

Landlords must assess and control the risk of exposure to tenants to legionella to ensure the safety of their tenants. This is typically done by undertaking a risk assessment.

Control measures can include:

- Flushing out the water system before letting the property
- Ensure cold water tanks have a tight lid to stop debris getting into the system.
- Setting control parameters to ensure water is stored at the correct temperature:
 - Hot water should be stored at 60°C or higher and should be distributed at 50°C.
 - Cold water should be stored and distributed below 20°C.
- Remove any unused pipework.

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Communication

Tenants should be kept informed of any control measures in place and tell the landlord if problems occur with the water system or if the water is not heating properly. NOTE: The hot water should be set accordingly and tenants should be advised to not interfere with the settings on the boiler or hot water system.



What can tenants do?

On returning to the property after a period of absence (such as a holiday or student accommodation left empty) tenants should run all taps for at least two minutes. Where showers are installed at the property and used regularly the risks are reduced. However, tenants should be advised to regularly clean and disinfect showerheads.

Testing

Most landlords can assess the risk themselves and do not need to be professionally trained. However, landlords can arrange for a competent person to carry out the assessment if they wish. There are companies who offer this service and we can refer a contractor if needed. NOTE: The Health and Safety Executive (HSE) does not recognise a 'Legionella test certificate' and health and safety law does NOT require landlords to obtain or produce one.

Record keeping and subsequent checks:

Records of any assessment should be kept and follow up checks need to be carried out periodically, such as when undertaking annual gas safety checks or routine maintenance visits. Landlords who provide residential accommodation have a legal duty of care to ensure that the risk of exposure of tenants to legionella is properly assessed and controlled. It is recommended that every 2 years, Landlords of domestic properties appoint a professionally trained and accredited body to carry out a Legionella Risk Assessment survey then implement any recommendations.

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The Fire and Furnishings (Fire) (Safety) (Amendment) Regulations 1988 & Subsequent Amendments

Regulations

These regulations were introduced in 1988 to protect furnished goods against fire. It is the landlord's responsibility to ensure that any furniture left at the property complies with the regulations.

The regulations cover the following items, if they contain upholstery (soft furnishings):

- Beds, headboards, mattresses and bed bases.
- Sofa beds and futons.
- Sofas, armchairs and foot stalls.
- Nursery furniture.
- Garden furniture suitable for use indoors (deckchairs and parasols would not therefore be covered).
- Scatter cushions and seat pads
- Pillows.
- Padded seats.
- Loose and stretch furniture covers.

The regulations do not apply to:

- Bed covers, including mattress protectors and duvets.
- Curtains.
- Carpets.
- Furniture made before 1950 (as long as it has not been re-upholstered).

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Standards

Under the regulations, upholstered furniture..

- Must have a fire resistant filling.
- Must have passed a 'match resistance' test or, in some cases, the cover should have a fitted 'fire resistant' liner.
- Should, as a whole be able to pass a 'cigarette resistance' test.

These tests mean that if a lighted cigarette or match is held up to the furniture, it will not burst into flame.

New upholstered furniture must also be properly labelled with set information and a fire safety warning. These can usually be found on labels which are attached to the item.

Penalties

Non compliance is a criminal offence and may lead to a fine of up to £5,000 and/or a prison sentence of up to six months. The trading standards office is responsible for seeing that the regulations are co

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New Tax Rules*



Previously private and individual Landlords could claim tax relief on mortgage interest payments and fees, as well as fees incurred on loans to buy furnishings.

In 2015 the government confirmed that this would be phased out and introduced a number of new measures.

From 2017-2018 the process began with claimable tax relief reduced to 75% and the reduction continued through to 2019-20.

In 2020-2021 landlords will not be able to claim any tax relief on mortgage interest payments at all.

Instead from April 2020 landlords will receive a 20% tax credit on their interest payments which could be bad news for anyone in the higher tax bracket and now include landlords who will have to declare rental income they previously used for interest payments.

Some landlords are setting up limited companies when buying new rental properties to try and avoid higher individual rates.

Changes To Private Residence Relief



From April 2020, changes to private residence relief means that landlords will lose nine month's-worth of Capital Gains tax relief when they come to sell. Up until April landlords had been able to claim private residence relief for all the time they lived in their property before letting it to tenants, plus a further 18 months after moving out. This final exemption period will be reduced to the time they lived in their property, plus nine month post moving. Also landlords who rent out a property that was once their main home will see the £40,000 worth of letting relief currently enjoyed scrapped as from April, and only landlords who share occupancy with their tenants will be able to claim.

*We believe the above information to be correct at the time of writing, and given in good faith. Landlords and investors should consult an Accountant or Tax Advisor to obtain the latest professional advice, based on their own personal circumstances.

Your **FAQs** answered...

How much will it cost to let my property?

The main costs you'll need to consider when letting your property are:

- 1) An Energy Performance Certificate (EPC)** – Check if this can be arranged by your letting agent. Costs will vary depending on the size of your property.
- 2) An inventory and check in report** – this needs to be carried out before your tenant moves into the property. Again, costs vary depending on the size of the property.
- 3) Commission Fee** – Varies in percentage per agency and could be for just finding a tenant or full property management.

Who will carry out viewings and when will they happen?

At Valiant Properties, we always aim to accompany all viewings during office opening hours.

Should I be present at viewings?

Our recommendation is that we conduct viewings with any prospective tenants. Only in some rare circumstances would you be asked to carry out a viewing, as many tenants feel more relaxed when the owner isn't there.

I'm interested in having my property managed – how much does it cost?

The property management fee is charged as a percentage of the rental price plus VAT.

How much deposit should the tenant give and what happens to it?

There is now legislation that caps the amount of deposit paid by a tenant to between 5 and 6 weeks' rent depending on the rent charged. The deposit is to be paid on signing the tenancy agreement. Within 30 days of receipt, the deposit should be registered with a tenancy deposit protection scheme.

Failure to protect the deposit and serve the required documents has serious implications for a landlord.

Who is responsible for arranging an inventory?

You are responsible but at Valiant Properties we can organise an inventory for you.

When do I receive my rent from the tenant?

You should receive your rent by standing order on the rental due date every month. The due date is usually the day the tenant moved in.



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An essential guide for
Wisbech landlords
is brought to you by
Valiant Properties.



If you have any questions whatsoever about letting your property please get in contact with us on 01945 461116 – we'd be delighted to help.



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